



Issaquah Citizen Corps, CERT, MRC, CPOD Volunteer Deployment Guidelines

Several forms of communication will be used to contact you if there is need for volunteer deployment. This applies to ICC, Issaquah CERT, CPOD and IMRC volunteers. The form of communication used will vary based on the following factors:

- The Scale and Urgency of the event
- The Forms of Communication available at the time

Code Red is used for general city wide distribution of informational and deployment messages. All volunteers have been registered with Code Red and notified via email. Code Red is where you maintain your chosen contact information and preferences.

Follow this 4 Step Process:

- 1) Ensure the safety of yourself and your family, and your readiness to deploy - which will always be your number 1 priority
- 2) Look and Listen for information about the deployment. The following forms of communication may be used to contact you:
 - a. Email
 - b. Phone
 - c. Text Messaging
 - d. City of Issaquah Website: <http://www.issaquahwa.gov/>
 - e. ICC Web Site: www.issaquahcitizencorps.org
 - f. FRS Radio: Channel 2, Sub-channel 0
 - g. Ham Radio:
 - i. Primary: 444.525 plus 5 MHz offset, tone 103.5 (Fire Repeater) *(Subject to change)*
 - ii. Secondary/Backup: 445.975, tone 071.9 (Simplex) *(Subject to change)*
 - iii. Last resort: 146.56, tone 71.9 (Simplex) EOC Coordination channel
 - h. Radio: AM 1700
 - i. TV: ICTV 21
- 3) Reach out and attempt to initiate contact, if you haven't heard from anyone already
 - a. Speak up on the radio: "This is Alan, Providence Point CERT Team 11, does anyone know if there is a CERT deployment in effect?"
 - b. Call the EOC at 425.837.3180 - or 425.391.1042 if EOC number is unavailable
 - c. Initiate contact with your immediate CERT Team members:
 - i. Use your document of key contact information, as agreed within your team, for intra-team communications
 - ii. Use your team's designated meeting place
 - iii. Find a Buddy to work with
- 4) Formalize your deployment status:
 - a. If you are a Permanent Emergency Worker, you are formalized as soon as you receive instructions
 - b. As a general volunteer, complete a Temporary Emergency Worker Registration to become a Temporary Emergency Worker for the duration of the deployment
 - c. When formally deployed you should know the Mission Number and your Team Leader
 - d. Follow instructions of the Issaquah Incident Management Team (IMT)

"Self Activation" is your personal choice to take action before being asked to do so under a declared Mission Number. When self activated you are only protected by the Good Samaritan Act.

Acronyms and Points of Contact (POC):

Community Emergency Response Team (CERT) POC:	Bruce Wendt Susan Waters
Community Points of Distribution (CPOD) POC:	Skip Strickland
Issaquah Citizen Corps (ICC) President:	Mike Crossley
Issaquah Communications Support Team (ICST) Radio Officer:	Mike Crossley
Medical Reserve Corps (MRC) Point of Contact:	Alan Bramwell
EOC- Emergency Operations Center:	Brenda Bramwell (Code Red)
IMT- Incident Management Team	Police Dispatch (Code Red)

For any questions: Contact Brenda Bramwell, Issaquah Emergency Management at brendab@issaquahwa.gov or 425-837-3470